

BOT MEETING

MAY 5, 2023 (ZOOM)


MINUTES



Participants:

1	Léia Maria De Mora Cardenuto	LC	2	Janet Pinneau	JP
3	Vita Heinrich-Clauer	VH	4	Alexandre Franca Barreto	AF
5	Ana Lúcia Faria	AL	6	Anat Gihon	AG
7	Ann L-K Coleman	AC	8	Manuela Tremante	MT
9	Paola Alessio	PA	10	Patrizia Moselli	PM

Excused: Yael Harel
Nina Schubert (NS) (Scribe)

 Friday, May 5, 2023
California: 08:00 am, Troy & New York: 11:00 am, Brazil: 12:00 am, Germany and Italy: 05:00 pm,
Israel: 06:00 pm – Duration: 3 hours

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1 Opening of Meeting

1.1 Welcome and check-in round

All in virtual assistance, except YH (excused).

1.2 Setting the timetable, decision making and approval of agenda

- As in previous BoT meetings, the decision-making process follows the “Gradients of Agreement”.
- The meeting is held by LC.

2 Approval of budget 2023

2.1 Income

Membership fees & donations

The membership fees represent >55 % of the total income 2023.

The BoT members endorsed or strongly agreed on

- *Granting again a discount of 40 %. Instead of calling “Covid-19 discount”, the name switches to “hardship discount”.*
- *The Call for dues will kindly ask all societies, training groups and members at large to consider to pay the standard dues.*
- *If the standard dues are paid, the difference (between full amount and discounted amount) will be entered as donations in the accounting records.*
- *Those societies, training groups and members at large paying standard dues can decide to donate that difference to Education, Research or Scholarship.*

during the BoT meeting in March 2023.

Membership dues for 2024

#	Category	Standard Dues EUR	Hardship Discount EUR	Dues 2024 EUR	Standard Dues USD	Hardship Discount USD	Dues 2024 USD
1	Trainee	65 €	-26 €	39 €	\$ 85	\$ -34	\$ 51
2	CBT	110 €	-44 €	66 €	\$ 145	\$ -58	\$ 87
3	Retired Member	41 €	-16 €	25 €	\$ 53	\$ -21	\$ 32
4	Local Faculty Member	150 €	-60 €	90 €	\$ 195	\$ -78	\$ 117
5	Intern. Faculty Member	265 €	-106 €	159 €	\$ 345	\$ -138	\$ 207
6	Emeritus Faculty Member	185 €	-74 €	111 €	\$ 240	\$ -96	\$ 144
7	Associate Member	90 €	-36 €	54 €	\$ 120	\$ -48	\$ 72

The IIBA is feeling the impact of rising prices. The BoT does not take the decision to raise dues lightly.

At this moment, the BoT decides to discuss about expiring the discounted rates for the Dues 2025 for everybody or for those who “make money with Bioenergetic Analysis”, like for CBTs, Local Faculty Members and International Faculty Members.

Events

Beside the 26th IIBA International Conference (separate budget approved by the BoT in February 2023), there will be no additional events bringing income in 2023.

The PDW in February 2023 was entirely organized by the Southern California Institute for Bioenergetic Analysis. The next European PDW will not take place in 2023, but first contact has been established between the PDW Committee and the Polskie Stowarzyszenie Analizy Bioenergetycznej.

The second Webinar Series (2 episodes planned for October/November 2023 and up to 4 webinar episodes in January/February 2024) will be free of charge.

Other income

An insignificant amount of royalties is expected to be received. The total sum might be around 50 EUR.

2.2 Expenses

Events

BoT meetings

The total costs of the BoT meeting in March 2023 are 19275 EUR. The BoT meeting in August 2023 is budgeted with 23.100 EUR as airline ticket prices are outpacing inflation right now. NS will offer support from home. She will not travel.

The BoT discusses options to save money for BoT meetings in the future. NS explains the option of holding BoT meetings in hostels. The BoT members (especially those from Latin America) will check flight connections with other cities (Barcelona) for March 2024. If airline tickets are similar to airline tickets to Lisbon, NS will work out an alternative meeting plan for March 2024.

PDW

The PDW 2023 (financial support for travel costs for Alex Munroe) and the Conference costs have been approved separately. The European PDW will be organized for 2024. A separate budget will have to be worked out by the PDW Committee and will have to be approved by the BoT.

Other events

Other events, like the President & Directors Meeting, the Faculty Meeting and the Joined BoT & Faculty Meeting (all in August 2023) represent less than 3,5 % of the event costs 2023.

Projects

As discussed in the BoT meeting in March 2023, all committees were invited to send in budget proposals for special projects in 2023, including scope definition, action plan & financial budget plan.

Following budget requests were received:

Teaching Committee

The Teaching Committee plans 2 webinars in October/November 2023. 4 additional webinars are scheduled for the beginning of 2024: 19.410 EUR.

The BoT members endorse or strongly agree on

Approving the next webinar series. A budget of up to 19410 EUR is assigned. PM (as Chair of the Teaching Committee) will be in charge of the 2nd webinar series.

Research Committee

The Research Committee wants to repeat the “Support for scientific communication” with a pool of money of 5.000 EUR in 2023/2024. There is also another plan to offer a much more significant financial support for research relating to intervention in crises or short-term therapies, case studies and for developing guidelines for different health problems. This project requests a pool of money of up to 35.000 EUR.

The BoT members endorse or strongly agree on

Approving both project proposals. AF will explain further details and the action plan for the financial support for research related to intervention in crises or short-term therapies, case studies and for developing guidelines for different health problems in the next BoT meeting (pending to be defined).

Humanitarian Committee

The Humanitarian Committee is requesting a budget of 30.000 EUR for developing humanitarian actions that can minimize suffering and improve the living conditions of people in situations of extreme vulnerability, providing people in vulnerable situations with support and connection with life and making the global Bioenergetic Analysis community aware of the importance of social engagement as a way to support human suffering.

The Humanitarian Committee is an awesome project. The BoT discusses the proposal, but can't accept the budget request at this very moment.

- MT and PA (members of the Humanitarian Committee) were not aware about the budget request.
- The general assumption is that the Humanitarian Committee should not act as Social Workers.
- The focus should be on engaging with multipliers; getting in contact with Social Workers and NGOs for humanitarian work and offering support to that group of people (like discounted training programs, personal therapy, etc.).

Nevertheless, the BoT wants to recognize the invaluable contribution from Jayme Panerai (Chair of the Humanitarian Committee) and will extend the Financial Support for Presenters (pool of money of up to 5.000 EUR) for Workshop Leaders of Humanitarian Aid. More information (and application) will be announced in the next Newsletter in June 2023.

Ethic Consulting Group

The Ethic Consulting Group sent a request for reimbursement of flight costs for an in-person meeting in Fall 2023 on May 4, 2023. This request hasn't been reflected in the draft version of the budget proposal nor hasn't been discussed in the zoom meeting.

Editorial Board

The Editorial Board didn't send in any budget proposal, but is asking for reserving some money for an eventual need.

There is no option to "reserve" money for an eventual need. If additional costs have to be covered, the Editorial Board has to send in a request and get its approval by the BoT.

Others

No budget requests received from the Faculty Committee, Election Committee, Clinical Journal Team, Social Media Committee, Conference Committees, Webmaster.

Structural Costs

The structural costs represent 18,5 % of the costs and will be covered by the main income of the membership fees 2024.

2.3 Budget 2023

The BoT members endorse or strongly agree on

Approving the budget as following:

Budget 2023

Status:

05/05/2023

A. Money coming in	Budget 2023	EUR	USD	EUR (USD Ex. Rate)	1 USD = 0,99 EUR
Membership Dues	76.348,00 EUR	51.400 EUR	25.200 USD	24.948 EUR	(Membership income 2022: 85.527,94 EUR)
Dues 2025	299,00 EUR	200 EUR	100 USD	99 EUR	
Dues 2024	74.750,00 EUR	50.000 EUR	25.000 USD	24.750 EUR	
Dues 2023	1.198,00 EUR	1.000 EUR	200 USD	198 EUR	
Dues 2022	200,00 EUR	200 EUR	0 USD	0 EUR	
Dues 2021	200,00 EUR	200 EUR	0 USD	0 EUR	
Events	56.754,44 EUR	0 EUR	57.328 EUR	56.754 EUR	
PDW 2023 (FEB)	0,00 EUR	0 EUR	0 USD	0 EUR	No income.
Conference 2023	56.754,44 EUR	0 EUR	57.328 USD	56.754 EUR	From Conference Budget V3! EUR/USD - BRL exchange rate is developing against our interest!
Webinar Series by TC	0,00 EUR	0 EUR	0 USD	0 EUR	No income.
Donations	3.363,75 EUR	2.250 EUR	1.125 USD	1.114 EUR	
Education	1.121,25 EUR	750 EUR	375 EUR	371 EUR	First feedback received from societies: Local Dues Collection is not as feasible due to very limited margins, exchange rates, etc. Local societies do not know how to deal with so many 'dues' options and kind of donations.
Research	1.121,25 EUR	750 EUR	375 EUR	371 EUR	
Scholarship	1.121,25 EUR	750 EUR	375 EUR	371 EUR	
Royalties	0,00 EUR	0 EUR	0 USD	0 EUR	(Royalties are only "earned" in Russia. Difficulties to get hold of them: these times: USD 60.)
Total money coming in (A)	136.466,19 EUR	53.650 EUR	83.653 USD	82.816 EUR	

B. Money paid	Budget 2023	EUR	USD	EUR (USD Ex. Rate)	
Events	129.206,31 EUR	97.997 EUR	31.525 USD	31.209 EUR	
BoT 03/2023	19.275,29 EUR	9.453 EUR	9.922 USD	9.822 EUR	Accounts already settled. 03/2023.
BoT 08/2023	23.108,69 EUR	12.892 EUR	10.320 USD	10.217 EUR	
Flights		10.200 EUR	9.000 USD	8.910 EUR	First feedback received: Flights are very expensive for 08/2023.
Meeting Room & Coffee Breaks		1.812 EUR		0 EUR	From Conference Budget V3
Accommodation		880 EUR	1.320 EUR	1.307 EUR	As decided in BoT 03/2023: Reimbursement of 2 nights - up to 550 BRL + tax
Participation Back-Offie		0 EUR		0 EUR	Assisting online.
Conference 2023	58.685,27 EUR	58.685 EUR		0 EUR	From Conference Budget V3! EUR/USD - BRL exchange rate is developing against our interest!
Presidents & Directors Meeting		1.050 EUR		0 EUR	Pending to confirm plan.
Faculty Meeting (including dinner)		2.425 EUR		0 EUR	Pending to confirm plan (especially participants).
Joined BoT & Faculty Meeting		600 EUR		0 EUR	Pending to confirm plan (especially participants).
PDW 2023 (SCIBA)	953,37 EUR	0 EUR	963 USD	953 EUR	Travel Costs: settled with Alex Munroe in 02/2023.
Projects	146.287,80 EUR	146.288 EUR	0 USD	0 EUR	
Annual Project Fund	15.922,80 EUR	15.923 EUR		0 EUR	Based on 79 kEUR membership dues 2023 - 20 %.
Research Project	47.300,00 EUR	47.300 EUR	0 USD	0 EUR	
Inventory & map of evidence	2.300,00 EUR	2.300 EUR		0 EUR	(Pending to be paid (budget approved 2022). 80% BRL: 12.600 / 2300 EUR.)
Research Grant	5.000,00 EUR	5.000 EUR		0 EUR	Research Grants granted. Pending to be paid.
Research Grant 2023 / 2024	35.000,00 EUR	35.000 EUR			See proposal.
Support for scientific communication	5.000,00 EUR	5.000 EUR		0 EUR	See proposal.
Scholarships	50.000,00 EUR	50.000 EUR		0 EUR	No News.
Fin. Support f. Presenters	9.000,00 EUR	9.000 EUR		0 EUR	Will be announced in the Newsletter 06/2023.
Fin. Support Faculty Members	4.655,00 EUR	4.655 EUR		0 EUR	As decided in BoT 03/2023.
Humanitarian Project	0,00 EUR	0 EUR		0 EUR	See request.
Webinar Series by TC	19.410,00 EUR	19.410 EUR		0 EUR	2 Webinars in October/November 2023. 4 Webinars in the beginning of 2024.

Structural Costs	62.562,67 EUR	61.176,67 EUR	1.400 USD	1.386 EUR	
Journal 2023	6.140,00 EUR	6.140 EUR		0 EUR	
Internet Presence	1.430,00 EUR	1.430 EUR	0 USD	0 EUR	
Webmaster	960,00 EUR	960 EUR		0 EUR	Annual costs paid per semester.
Website improvements	0,00 EUR	0 EUR		0 EUR	None planned.
Elections	120,00 EUR	120 EUR		0 EUR	Set up Elections 2023.
Hosting	150,00 EUR	150 EUR		0 EUR	Annual costs.
Domain	200,00 EUR	200 EUR		0 EUR	Annual costs.
Admin Service	44.034,48 EUR	44.034 EUR		0 EUR	(CPI inflation of > 10 %. Include taxes & expenses.)
Newsletter Edition	838,00 EUR	838 EUR		0 EUR	2 Newsletter edited by NS.
Accounting	2.506,20 EUR	2.506 EUR		0 EUR	(CPI inflation of > 10 %)
Memberships	1.297,99 EUR	1.298 EUR	0 USD	0 EUR	
EABP	210,00 EUR	210 EUR		0 EUR	Accounts settled in 02/2023.
USABP	837,99 EUR	838 EUR		0 EUR	Accounts settled in 03/2023.
ESAE	250,00 EUR	250 EUR		0 EUR	Accounts settled in 02/2023.
Charges for Financial Services	3.386,00 EUR	2.000 EUR	1.400 USD	1.386 EUR	
Bank commissions	1.295,00 EUR	800 EUR	500 USD	495 EUR	(Does not include charges for conference.)
PayPal commissions	2.091,00 EUR	1.200 EUR	900 USD	891 EUR	(Does not include charges for conference.)
Other Back-Office Costs	2.680,00 EUR	2.680 EUR	0 USD	0 EUR	
Shipping Costs	500,00 EUR	500 EUR		0 EUR	
Telephone, mobile & internet	960,00 EUR	960 EUR		0 EUR	
Hardware	0,00 EUR	0 EUR		0 EUR	
Software	600,00 EUR	600 EUR		0 EUR	
Office material	500,00 EUR	500 EUR		0 EUR	
Other travel costs	120,00 EUR	120 EUR		0 EUR	
Legal Errands	250,00 EUR	250 EUR		0 EUR	Legal advice, Register of NGOs, Update Spanish By Laws.
Donations	0,00 EUR	0 EUR		0 EUR	
Total money paid (B)	338.306,78 EUR	305.711 EUR	32.925 USD	32.595 EUR	
Profit & Loss 2023	-201.840,59 EUR	-252.061 USD	50.728 USD	50.221 EUR	

3 26th IIBA International Conference

3.1 Registration

263 people have registered (status: May 5, 2023):

- 42 % trainees, 47 % members, 11 % non-members.
- 83,5 % from Latin America, 4,5 % from Nanziba, 12 % from Europe.

The registration progress is a big success. Nevertheless, it does not mean that the conference will generate higher income as budgeted. The conference fees were set up quite low and the exchange rate is developing “against” the interests of the IIBA at this moment.

Liane Zink (Chair of the Organizing Committee) informed that the maximum number of participants is 300 people (instead of 250 people).

3.2 Pre-Conference Workshop

The Pre-Conference workshops are almost sold out. AF will report back if 2-6 more spots per Pre-Conference workshop can be offered. Alternatively, a third pre-conference workshop might be offered. (In the past, offering an additional workshop, once the others were sold out, did not work out properly. Registered participants just “switched” workshops, but the IIBA was not able to attract many more new participants for the third pre-conference workshop.)

3.3 Beach Party

The Beach Party is sold out. (Number of maximum participants: 100.) The Event Manager and the Organizing Committee are looking for alternatives.

3.4 Gala Dinner

The Gala Dinner is sold out. (Number of maximum participants: 120.) The Event Manager and Organizing Committee are studying alternatives. AF mentions the option to celebrate the Gala Dinner on the terrace. More information and additional costs pending to be received by AF.

3.5 Meeting with the Presidents & Directors

As already discussed during the BoT meeting in March 2023, the BoT wants to celebrate a short formal meeting with the Presidents & Directors during the 26th IIBA International Conference.

- Date: August 17, 2023 (Thursday)
- Time: 07:00 pm – 08:00 pm (1 hour)
- Meeting room: pending to be announced by the Organizing Committee & Event Manager.
- Agenda: Pending to be decided.

3.6 Membership Meeting

The membership meeting will be celebrated on August 20, 2023 (Sunday), from 10:00 am to 11:30 am (1,5 hours).

The BoT will create an agenda as soon as possible and inform the membership about the membership meeting in a mailing prior to the conference.

For sure, this membership meeting will include a welcome and introduction (like presenting all BoT members and committees), review of past activities and achievements and discussion of upcoming projects and initiatives. The membership meeting will also focus on being an open forum for member feedback and suggestions.

3.7 Minority Discounts

Trainees, members and followers of the IIBA are requesting minority discount. The Conference Budget does not include any specific discount and can't be granted for the upcoming 26th IIBA International Conference.

It is a lesson learned, that Minority Discounts must be discussed when setting the budget proposal by the Organizing Committee and when it gets approved by the BoT.

LC will contact Maria Cristina Francisco in order request help for developing an inclusion and diversity strategy.

The local societies can use the Project Fund 2023 in order to support minority groups in a more local way.

3.8 Others

The Closing of the 26th IIBA International Conference must be done by IIBA Members. There is a general feeling that a Closing Ceremony with an external keynote speaker is not the right way to close the next conference.

4 Moscow Training Group

The Moscow Training Group is currently without a formal (local) leader. The former one resigned last month.

The involved Faculty (Liane Zink, Louise Fr chet te and Anat Gihon) are in contact with a group of trainees who are in the process of creating a non-profit membership organization called Moscow Association for Bioenergetic Analysis (MABA). (They celebrated a zoom meeting at the same time as the BoT meeting on May 5, 2023.)

The IIBA Back-Office received an e-mail from MABA (forwarded to all BoT members on May 5) explaining the current situation and next steps:

- *“... After many discussions, MABA was founded on the 30th April 2023.*
- *The founders are 16 IIBA Members (3 CBTs, 10 Trainees of the 3rd year and 3 ex-BA trainees). At the moment, about 10 Members of the Moscow Training group want to join MABA. In total, MABA will represent more than 50% IIBA Members from the now existing Moscow Training group.*
- *MABA’s statute is aligned with statutes of local societies in Berlin and in Poland. Although the civil systems in these countries are different, but there are some similarities relating to the creation of non-profit membership organization.*
- *This month the first elections are planned: the Managing board (President, Vice-President and Treasurer), the Education committee, the Ethical committee and the Audit committee. ...”*

The BoT discusses shortly the situation and asks AG to report about the outcome of the zoom meeting between the Faculty involved and the group of trainees from May 5.

It might be needed that both parties establish contact with a godmother and/or -father in order to avoid and / or set any (future / further) disputes. The BoT will follow up.

5 Editorial Board (IIBA Clinical Journal)

The Editorial Board does not exist at this moment. Ma  Nascimento is the Editor and gets support from Vincentia Schroeter (acting as advisor).

As discussed in the BoT meeting in March 2023, all Committees should work on meaningful, enduring, enriching and respectful relationships across all 3 regions (Europe, Nanziba & Latin America).

LC will get in contact with Ma  Nascimento. The Editorial Board should consist of ≥ 1 member from Europe, ≥ 1 member from Nanziba and ≥ 1 from Latin America.

6 Topic for the next BoT meeting

The BoT wants to formalize committee appointments.